

01/07/2020

## River PLUS

### **WP1 Project Management & Coordination**

Reporting  
(FLC – rules and obligations  
/ MIS system)

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## FLC rules and obligations

- First Level Control, Greece:

Ministry of Investments and Development, Greece

MA of European Territorial Cooperation Programmes - UNIT C

- First Level Control, Bulgaria:

Decentralized system established and coordinated by the Ministry of Regional Development and Public Works

# Progress Report

## 1. Progress activity report

- 1.1 Achievements so far
- 1.2 Achievements during the reporting period
- 1.3 Deliverables, outputs and results during the reporting period
- 1.4 Next steps for project's implementation
- 1.5 Problems encountered and proposed solutions
- 1.6 Changes in the implementation

## 2. Indicators

- 2.1 Output indicators
- 2.2 Result indicators

## 3. Financial report

- 3.1 Implementation of actions
- 3.2 Verified and paid out expenditure per partner
- 3.3 Deviations from the original plans

## 4. Publicity

## Progress Report

The Lead Beneficiary will submit a progress Report to the JS every six months, in accordance to the following schedule:

- ✓ January -June → **20th of July** of the respective year
- ✓ July - December → **20th of January** of the following year

As indicated in the above table, the deadline for the submission of the Progress Report is 20 days after the end of the Reporting Period.

**River PLUS has to submit 4 Progress Reports & 1 Final Report via MIS**

## Financial Reporting and Payments

*According to the project Manual:*

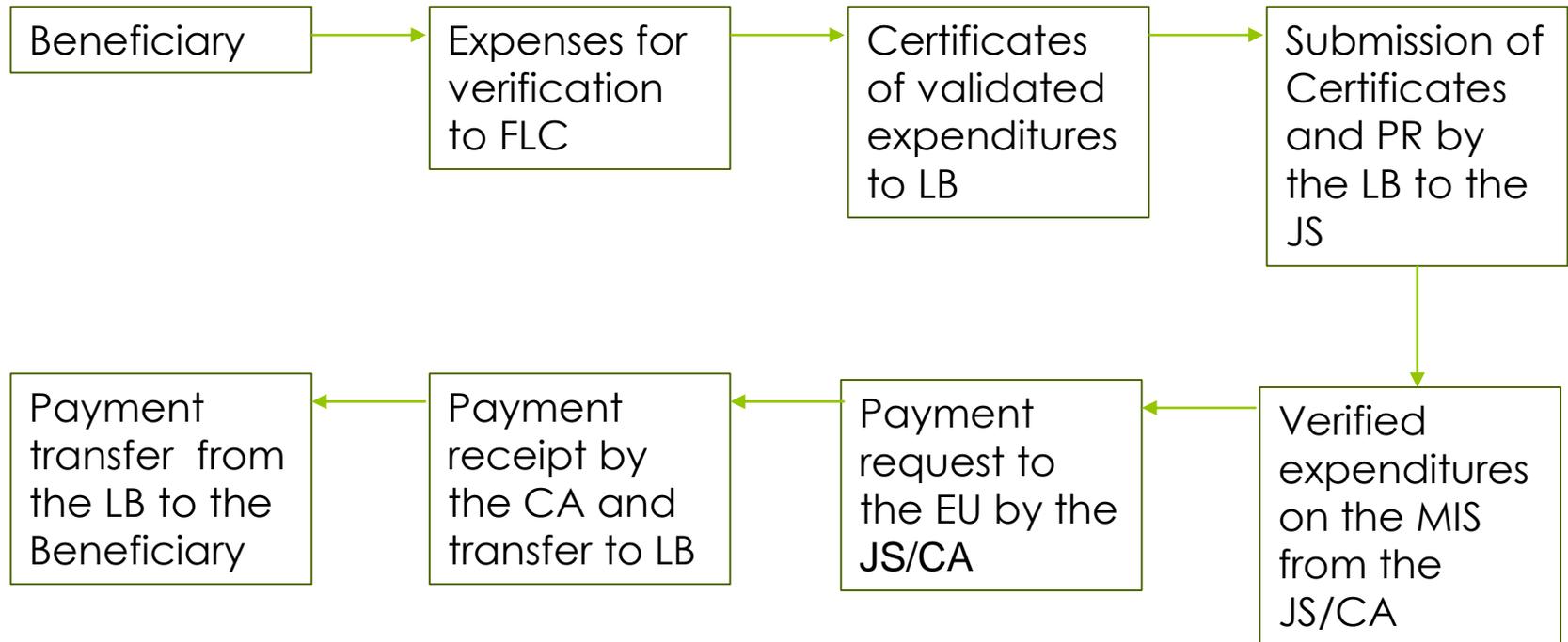
- **Each partner has to verify his expenses with the FLC on a gradual basis**
- **The beneficiaries shall submit their claim for verification preferably on a trimester basis**
- **Each partner submits to the JS certificates of expenditures through the LB more than once during the Reporting period**
- **All certificates issued during a reporting period will be included in the respective Progress Report**
- **All necessary documents concerning the expenditures should be uploaded on MIS. LB will collect all documents issued by FLCs prior to the PR submission**

## Financial Reporting and Payments

*According to the project Manual:*

- **Any delayed certificates will be included in the next reporting period**
- **Verified expenditure is inserted in the MIS of the Programme by the JS**
- **if the PBs delay in submitting to the LB their information, the LB will add the missing information to the statement of the next Reporting period**
- **The CA will receive the payments from the EU and will transfer them to an interest – free account of the LB.**

# Financial Reporting and Payments



## This reporting period

Task	Deadline
Submission of expenses to FLC (Jan-Febr-March)	10 <sup>th</sup> of April
Submission of expenses to FLC (Apr-May-June)	10 <sup>th</sup> of July
Submission of Certificates to the LB	As soon as they are issued
Submission of progress reports by the Beneficiaries to LB	10 <sup>th</sup> of July
Submission of overall progress report by the LB to the JS/CA	20 <sup>th</sup> of July

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Thank you for your  
attention!