

01/07/2020

River PLUS

WP1 Project Management & Coordination

Reporting
(FLC – rules and obligations
/ MIS system)

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FLC rules and obligations

- First Level Control, Greece:

Ministry of Investments and Development, Greece

MA of European Territorial Cooperation Programmes - UNIT C

- First Level Control, Bulgaria:

Decentralized system established and coordinated by the Ministry of Regional Development and Public Works

Progress Report

1. Progress activity report

- 1.1 Achievements so far
- 1.2 Achievements during the reporting period
- 1.3 Deliverables, outputs and results during the reporting period
- 1.4 Next steps for project's implementation
- 1.5 Problems encountered and proposed solutions
- 1.6 Changes in the implementation

2. Indicators

- 2.1 Output indicators
- 2.2 Result indicators

3. Financial report

- 3.1 Implementation of actions
- 3.2 Verified and paid out expenditure per partner
- 3.3 Deviations from the original plans

4. Publicity

Progress Report

The Lead Beneficiary will submit a progress Report to the JS every six months, in accordance to the following schedule:

- ✓ January -June —→ **20th of July** of the respective year
- ✓ July - December —→ **20th of January** of the following year

As indicated in the above table, the deadline for the submission of the Progress Report is 20 days after the end of the Reporting Period.

River PLUS has to submit 4 Progress Reports & 1 Final Report via MIS

Financial Reporting and Payments

According to the project Manual:

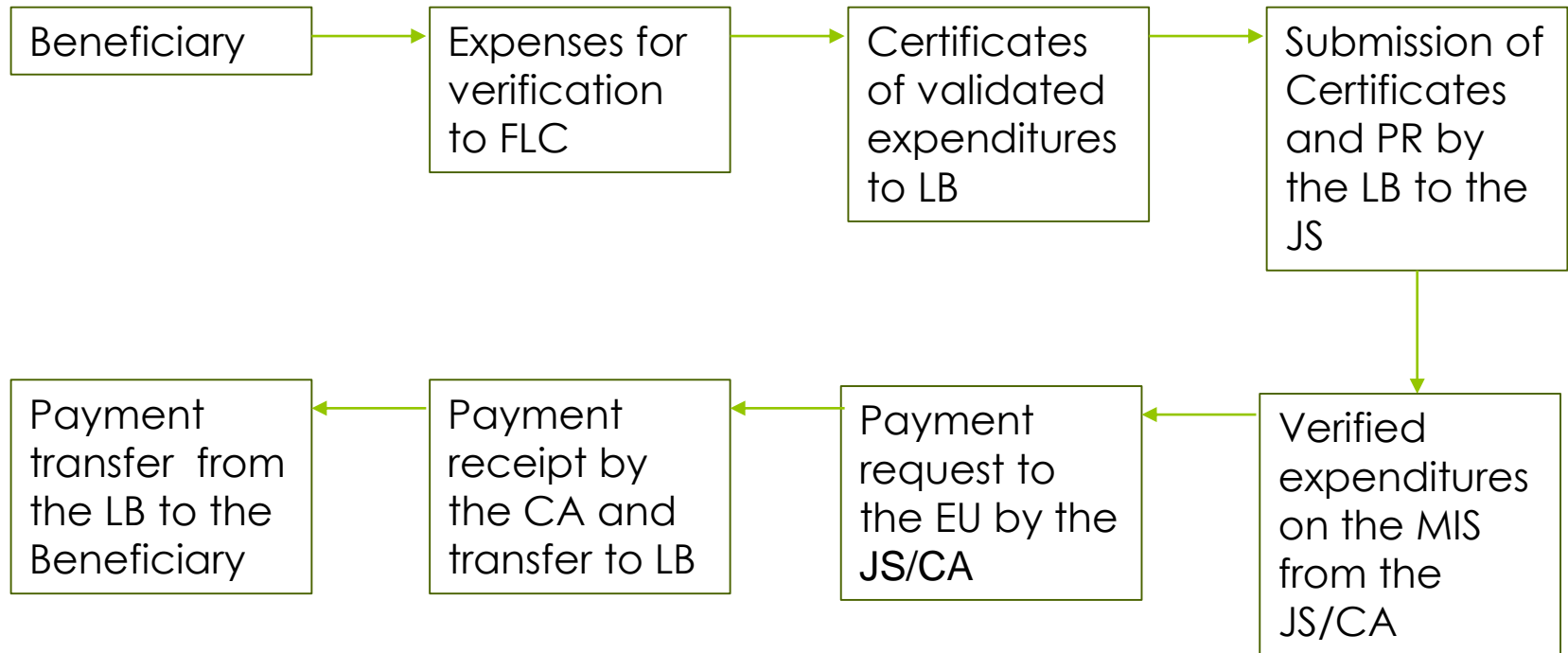
- Each partner has to verify his expenses with the FLC on a gradual basis
- The beneficiaries shall submit their claim for verification preferably on a trimester basis
- Each partner submits to the JS certificates of expenditures through the LB more than once during the Reporting period
- All certificates issued during a reporting period will be included in the respective Progress Report
- All necessary documents concerning the expenditures should be uploaded on MIS. LB will collect all documents issued by FLCs prior to the PR submission

Financial Reporting and Payments

According to the project Manual:

- **Any delayed certificates will be included in the next reporting period**
- **Verified expenditure is inserted in the MIS of the Programme by the JS**
- **if the PBs delay in submitting to the LB their information, the LB will add the missing information to the statement of the next Reporting period**
- **The CA will receive the payments from the EU and will transfer them to an interest – free account of the LB.**

Financial Reporting and Payments



This reporting period

Task	Deadline
Submission of expenses to FLC (Jan-Febr-March)	10 th of April
Submission of expenses to FLC (Apr-May-June)	10 th of July
Submission of Certificates to the LB	As soon as they are issued
Submission of progress reports by the Beneficiaries to LB	10 th of July
Submission of overall progress report by the LB to the JS/CA	20 th of July

Thank you for your
attention!